

Complimentary Webinar for ISPE Members and Non-Members

Pharmaceutical Engineering Internship Program Part One - Introduction

Friday, June 19, 2020

8:00 am – Noon

Videoconference Meeting

Format:

GoToWebinar

Instructions to join will be emailed one day prior

Program Managers:

Edward Smith, Manager, Project Management - Facilities & Critical Utilities, B Braun Medical

Paul Crissman, Principal, Biotechnical Solutions

Student Affairs Chair:

Alex Schramm, Automation Engineer, Banks Integration Group

Who Should Attend:

ISPE Student Members, interns, companies offering internships, companies considering offering internships in the future and others in the industry who may be interested in attending all or part of the webinar.

Note: Part Two is scheduled for August 13, 2020

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Pharmaceutical Engineering Internship Program Part One - Introduction **Friday, June 19, 2020**

Schedule

- 8:00 - 8:15 am** **Introductions**
- 8:15 - 8:45 am** **ISPE Road Show – Introduction to ISPE LA, Benefits of Student and Professional Memberships**
Paul Crissman and Alex Schramm
- 8:45 - 9:45 am** **Intern Sponsoring Companies General Background, Summary of Intern Program Objectives**
- 9:45 - 10:45 am** **Introductions of Engineering Interns – Biographies**
- 10:45 - 11:45 am** **Presentations by User Companies**
B Braun Medical - Virtual Tour of Facilities & Critical Utilities
Gilead La Verne - Virtual and BIM tour
Amgen RI - Construction through Time Lapse Viewing
Takeda – Video of Los Angeles Operations
- 11:45 am - Noon** **Q & A, Meeting Wrap-Up**

Synopsis

This meeting is to encourage pharmaceutical industry companies to share what summer interns can expect to learn and for interns to share their experiences with the group. Part one of this two-part meeting will showcase each company's internship program. While each company will have their own dynamics, here is an overview of one of one company's internship program:

Key Elements of Internship Program - What Interns Can Expect to Learn:

- Prepare Project Plans (Scope, Schedule and Costs)
- Complete (9) unit Project Execution & Management (PEM) E-Learning Certification
- 4 Block Document for Shutdown Coordination
- Learn and Apply Flowcharts to SOPs
- Attend and Apply Train the Trainer skills
 - Develop and present Lessons Learned

Targeted Skills Include:

- Willingness to take responsibility, accomplish assignments, solve problems, develop new methods and assist others without being asked.
- Maintain high energy level, tackle tough assignments, strive for personal improvement and success.
- Self-starter: resourceful and regularly seeks additional responsibility.
- Ability to develop realistic but aggressive plans by effectively anticipating needs and identifying priorities, action steps and time lines.
- Obtains and organizes resources efficiently.
- Manages projects effectively by establishing goals, measurements and timelines, adjusting project plans as business needs and conditions dictate and completing assignments thoroughly and on schedule.
- Ability and willingness to work with others as a cooperative and productive team member.
- Earns acceptance, builds credibility at all levels.
- Maintains effective relationships with both internal and external customers. Effectively works through interpersonal differences and conflict situations.



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NOTES and REGISTRATION INSTRUCTIONS

**There will be numerous speakers during this webinar.
If you have an additional computer screen, please set it up.
It will be a much better viewing experience to have the speakers on one screen
and the presentations on another screen.**

Online Registration Instructions:

- 1) Click on this link below then log on using your username and password: <http://www.atdevents.net/register.php>
- 2) Click on the appropriate event. Here is where you can download the event flyer also.
- 3) Scroll through the list of registration options and find the one that applies to you and complete the registration. Our site does not send confirmation emails for complimentary events, however, the link to join the webinar will be emailed to you the day before the webinar.

ISPE California Chapter Members:

If you are an ISPE Member in California, please do not set up a new account, as you should already be in our system (takes a few days after joining). You will need your username and password to log on.

How To Find Your ISPE Member Number or Update Your Account to a Member Account:

To update your existing account to a Member account, or to add your new ISPE Member account to our website, please forward your confirmation email from ISPE or your ISPE Membership information to Rob Fleming (rob.fleming@yahoo.com). We need your Chapter name, your ISPE Member number and expiration date. To retrieve this information, log onto the ISPE website. Click on "Account" on the top right side, then "My Account". Your Membership information (not including your chapter affiliation) is on the left side. Please take a screen shot or make a pdf of the page, then email it along with the name of your chapter to Rob Fleming to update your profile on the atdevents.net site.

ISPE Members of Other Chapters:

You will not be in our system unless you have previously set up an account. Please follow instructions for Non Members below then follow the instructions to update your account to a member account (see above).

Non Members:

If you do not have an account, you can set one up on the site using letters (not numbers) as your username.

For Help with Online Registration, Setting up an Account or to Reset your Password, please email Rob:
Rob.Fleming@yahoo.com

**ISPE Greater Los Angeles Chapter
5319 University Dr., Suite 641, Irvine, CA 92612
Tel: 949-387-9046
Tax ID#95-4452996**